



Community, Senior, and Women's Giving Circle Grant Application Guidelines 2010

Background Information

The Marshfield Area Community Foundation supports programs and events compatible with its mission: Connecting people who care with causes that matter to enrich the quality of life in the Marshfield area.

The general policy of the Foundation is to make Community Grants for education, recreational, artistic/cultural, conservation, community enrichment and development, and other charitable or benevolent purposes.

Agencies or organizations applying for funds must be serving citizens of the greater Marshfield area which is defined as an area roughly bounded by Neillsville to the west, Withee to the northwest, Medford to the north, Stratford and Rozellville to the northeast, Milladore to the east, and Arpin to the south.

The Foundation through its Community Grants Program will not fund proposals for any of the following:

- Annual Campaigns
- Debt Retirement
- Direct Support to Individuals
- Emergency Funding
- Endowments
- Lobbying
- Routine Operating Expenses
- Sectarian Causes
- Political Campaigns or Parties
- Organizations Outside the Marshfield area

General Instructions

- The application has four parts. Be sure to complete each part.
- PLEASE SUBMIT THE ORIGINAL APPLICATION & 7 (seven) COPIES BY AUGUST 15, TO:
Marshfield Area Community Foundation
PO Box 456
Marshfield, WI 54449
- MACF encourages and expects grant recipients to publicize their grant through whatever means appropriate. In all such publicity, we require that the recipient recognize the Marshfield Area Community Foundation as a funding source. We also require that the grantee provide MACF with copies of press releases, news articles, brochures, or any other printed materials related to the funded project.
- All funds not spent for the specific purpose of the grant must be returned to the Foundation and cannot be diverted to other uses without the express written approval of the Foundation's Board of Trustees.
- Depending on the amount awarded, grants may be distributed in installments per the Board's discretion.
- MACF requires that each funded applicant submit a Progress Report Form in the year following funding.
- The grantee must submit a copy of the receipt for any goods or services before payments will be issued. This will include documentation of program participants for programmatic grants.
- The grant needs to be spent before the grant period expires.
- MACF strongly encourages grant recipients to document the funded project or program, particularly with digital photographs and a release that MACF may use them. The Foundation may ask grant recipients to provide a table display at future MACF receptions or other events.

- The Foundation's Community Relations Committee will review the applications and make recommendations to the Foundation's Board of Trustees at its September meeting.
- People who are unsure if they should apply or have questions about their eligibility are encouraged to contact the MACF Executive Director at 715-384-9029 to discuss the proposal.